



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Mike Carrigan, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

## REGULAR CITY COUNCIL MEETING

1:00 P.M., Monday, May 13, 2013

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

### **Call to Order** (Time: 1:00 p.m.)

1. The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 1:00 p.m.

### 2. **Roll Call** (Time: 1:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, Acting City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: City Manager Shaun Carey

Staff Present: Chris Syverson, Nancy Munson, Andy Hummel, Brian Allen, Andy Flock, Adam Mayberry, John Martini, Tom Miller, Pete Krall, Rich Brown, Wayne Webber, Debi Kinder, Jessica Easler, Jeff Cronk, Neil Krutz, Chris Cobb, Jim Rundle, Shaun Carey, Dan Hamlin, Jon Ericson, Stacie Hemmerling, Sherri Flynn, Kim Laber, Bill Lutsch, Toby Eben, Todd Saxberg, George Graham, Tracy Domingues, Francine Burge, Chere' Jigour, Michael Drinkwater, Shawna Liles, Tony Pehle, Armando Ornelas, Mark Meranda, Dan Marran, Donna DiCarlo

### **Invocation Speaker** (Time: 1:01 p.m.)

The invocation was provided by Brad Dyrness, Sparks Church of the Nazarene

### **Pledge of Allegiance** (Time: 1:02 p.m.)

The Pledge of Allegiance was led by Pastor Brad Dyrness.

### **Comments from the Public** (Time: 1:03 p.m.) - None

Mr. Ronald McGee spoke regarding crosswalks and other miscellaneous topics.

### **Approval of the Agenda** (Time: 1:06 p.m.)

**Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.**

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**3. Recommendation to Approve Minutes of the Regular Meeting of April 22, 2013 and the Workshop on March 18, 2013** (Time: 1:06 p.m.)

**3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for April 22, 2013 and the March 18, 2013 City Council Workshop.**

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the minutes of the regular Sparks City Council Meeting for April 22, 2013 and the March 18, 2013 City Council Workshop as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**4. Announcements, Presentations, Recognition Items and Items of Special Interest**  
(Time: 1:06 p.m.)

**4.1 Proclamation "Sparks High School Hall of Famer Shaun Carey Day"** (Time: 1:06 p.m.)

Mayor Martini read the proclamation naming May 13, 2013 Shaun Carey Day, in honor of Mr. Carey's induction to the Sparks High School Hall of Fame. The proclamation was accepted by City Manager Shaun Carey.

**4.2 Proclamation "EMS Week/REMSA Proclamation"** (Time: 1:12 p.m.)

Council Member Ratti read the proclamation in recognition of the lifesaving emergency care provided by REMSA and Care Flight for those who experience sudden illness or injury in our community, and named May 19 to May 25, 2013, Emergency Medical Services Week. The proclamation was received by REMSA President Jim Gubbels.

**4.3 Proclamation "National Public Works Week"** (Time: 1:15 p.m.)

Mayor Martini read the proclamation and called upon all residents and civic organizations to recognize the contributions which public work officials make every day to our health, safety, comfort and quality of life. Deputy City Manager for Community Services Neil Krutz accepted the proclamation.

**4.4 Presentation of certificate of appreciation from the U.S. Navy to city staff.**  
(Time: 1:17 p.m.)

Petty Officer First Class Daniel Sewell, Sparks Naval Recruiter and Scout for Navy Seals, presented the Sparks Parks and Recreation Department with letters of appreciation from the US Navy Commanding Officer, Commander R. M. Candiloro, CDR, USN and a plaque from NRG Portland Naval Special Warfare and Naval Special Operations, representing the Navy's appreciation for use of the Alf Sorenson Community Center for training of Navy Seals and other specialized naval groups.

**4.5 Reno Housing Authority's Scattered Site Status Report at the end of the NSP2 Three Year Grant Period.** (Time: 1:21 p.m.)

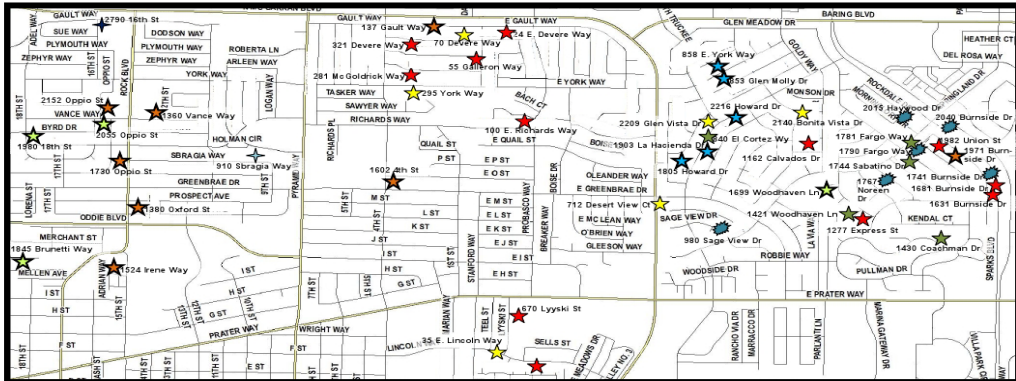
Executive Director of the Reno Housing Authority David Morton presented information as follows:

RHA's Scattered Site Status Report at end of the NSP2 Three Year Grant Period  
February 10, 2010 – February 11, 2013

RHA used several funding sources to purchase foreclosed scattered site properties in Sparks, Reno and Washoe County

- Oliver Montello/ RHA Unaided/ Good Neighbor
  - 44 homes were purchased
- Neighborhood Stabilization Program 1
  - 35 homes were purchased and rehabilitated
- Neighborhood Stabilization Program 1
  - 35 homes were purchased and rehabilitated

50 foreclosed scattered site properties were purchased in Sparks



RHA

utilized local contractors, real estate agents and appraisers

- Over \$20 million has been spent to purchase properties using all funding sources.
- Almost \$6 million spent on rehabilitating and landscaping the NSP2 properties.

Focus of NSP funds

- At least 25% of the funds were to be used to assist families under 50% of the Area Median Income (AMI).
  - Rentals
- The remaining funds were to assist families between 50% and 120% AMI.
  - Sales
  - Lease-to-Own

RHA successfully met all of the NSP2 grant requirements

- RHA was consistently among the top grantees in expenditures.
- RHA has spent or obligated \$22,991,105 of the original NSP2 grant amount and Program Income.

National recognition was received for RHA's NSP2 program

- HUD is using RHA as a model for other agencies
  - Contracted with Enterprise Community Partners to create a training video featuring RHA
- NAHRO's highest award given to RHA
  - RHA received the Award of Excellence for its xeriscape/water conservation program

Future use of NSP2 Program Income

- RHA will have approximately \$3.3 million in Program Income. This funding will be used toward the purchase of up to 50 additional scattered site condos, duplexes or single family homes in low-poverty areas to create mobility options for long-term Public Housing residents in good standing under Moving to Work.

Mr. Morton also distributed the “RHA’s Scattered Site Status Report at end of the NSP2 Three Year Grant Period” dated February 11, 2013 and a copy of an article from the Journal of Housing & Community Development featuring “Attractive Xeriscaping for Water Conservation” by RHA.

**4.6 Presentation and update on the status of the Sparks Senior Citizens Center.**  
(Time: 1:29 p.m.)

Washoe County Senior Services Director Grady Tarbutton presented an update on the Senior Citizens Center and distributed a copy of the University of Nevada’s Sanford Center for Aging’s “Elders County Nevada 2013” which describes the master plan for moving forward with senior services goals as the senior population moved toward 22% of future population.

**5. Consent Items** (Time: 1:37 p.m.)

Mayor Martini pulled item 5.3 off the agenda and Council Member Carrigan pulled items 5.2 and 5.13 for discussion.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve the consent items 5.1 and 5.4 through 5.12 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period April 4, 2013 through April 24, 2013. (FOR POSSIBLE ACTION)**

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

**5.2 Consideration and possible adoption of Amendment #1 of Resolution No. 3232, amending the augmentation of the FY 12/13 Capital Projects and Special Revenue Funds budgets of the City of Sparks to provide budget for capital projects approved, but not completed in FY 11/12. (FOR POSSIBLE ACTION)** (Time: 1:38 p.m.)

An agenda item from Budget Administrator Stacie Hemmerling recommending Council to amend a resolution that was brought to Council on January 14, 2013. Resolution No. 3232 contained errors which have been corrected in this amendment. The amendment does not change the amount of the budget augmentation, but simply corrects the amount of resources available for the augmentation. There is a \$3,731,742 increase to FY 12/13 appropriations in various Capital Projects Funds and in the Muni Court Admin Assessment Special Revenue Fund. There is no impact to the general fund.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve consent item 5.2 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**5.3 Consideration and possible approval to move to rescind Mike Carrigan’s March 25, 2013 appointment to the Western Regional Water Commission expiring April 1, 2015; and reinstate his previous term expiring November 2, 2014 as approved on November 5, 2012. (FOR POSSIBLE ACTION)**

Item pulled from the agenda.

**5.4 Consideration and possible award of the 2013 Curb Gutter, Sidewalk and Pavement Replacement – Unit 1, Bid No. 12/13-017, PWP-WA-2013-129 to Spanish Springs Construction, Inc., in the amount of \$432,444.00. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council award the contract to Spanish Springs Construction, Inc. This project will replace the existing curb, gutter, sidewalk, and paving on Sbragia Way from Rock Blvd to 9th Street, and 9th Street from Sbragia Way to Greenbrae Drive. Funds are budgeted in the CIP.

**5.5 Consideration and possible award of the 2013 Permanent Patch Program, Bid No. 12/13-018, PWP No. WA-2013-165, to Q & D Construction, Inc. in the amount of \$135,790. (FOR POSSIBLE ACTION)**

An agenda item from Transportation Manager Jon Ericson recommending Council award the contract. The permanent patch program requires a contractor to permanently patch city owned streets and alleys that have been cut by permit holders. The program is funded solely through permit fees. Funds are budgeted in the CIP.

**5.6 Consideration and possible approval of the Fire Station #3 Roof Improvement Project, to D & D Roofing, Inc., in the total amount of \$48,490. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council approve the contract. The roof on Fire Station #3 is aging and areas of the roof have had leaks. In order to prevent the roof from deteriorating any further the City is performing preventative maintenance by overlaying the existing roof with a new TPO Membrane. Funds are budgeted in the CIP.

**5.7 Consideration and possible award of the City Hall IT Server Room HVAC Project to Southland Mechanical Services, in the amount of \$38,892. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council award the contract to Southland Mechanical Services. This project will include the purchase and installation of a Liebert CRV server room HVAC unit in the City Hall IT room. Funds from the CIP will be utilized.

**5.8 Consideration and possible award of the purchase of four Mega Span Shade Systems, from Recreation Republic in the amount of \$40,700.00. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council approve the purchase from Recreation Republic. The purchase of this shade structure will add much needed shade at Shadow Mountain Sports Complex. Funds are budgeted in the CIP.

**5.9 Consideration and possible award of the purchase of Game Time play structures for Van Meter Park, to Great Western, in the amount of \$25,979.32. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council approve the purchase from Great Western. The purchase of this play equipment will replace the existing deteriorated structures at Van Meter Park. Funds are budgeted in the CIP.

**5.10 Consideration and possible award of the purchase of four shade structures for Cottonwood Park, to Great Western, in the amount of \$32,706.52. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council approve the purchase from Great Western. The purchase of this four shade structures for cottonwood Park include web coat tables and trash receptacles. Funds are budgeted in the CIP.

**5.11 Consideration and possible award of a contract to install four shade structures at Cottonwood Park, to Pavers Plus, in the amount of \$29,380. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Chris Cobb recommending Council award the contract to Pavers Plus. The installation of these shade structures will be a needed improvement at Cottonwood Park. Funds are budgeted in the CIP.

**5.12 Consideration and possible approval of a contract for seasonal water quality maintenance at the Sparks Marina Canal with Aquatic Environments, Inc. in the amount of \$46,771.00 (FOR POSSIBLE ACTION)**

An agenda item from Assistant Community Services Director John Martini recommending Council award the contract to Aquatic Environments, Inc. This project will provide seasonal water quality maintenance services for the Sparks Marina Canal. AEI specializes in the maintenance of man-made water features and has been providing maintenance services to the Marina since 2005. The quotation for the maintenance services has been reviewed by the Community Services Department and has been found acceptable. Funds are budgeted in the storm drains operating fund.

**5.13 Consideration and possible approval of room tax revenue allocations for the 2013 Special Event season. (FOR POSSIBLE ACTION) (Time: 1:39 p.m.)**

An agenda item from Executive Administrative Assistant Cyndi Boggan recommending Council approve the funding allocations for 2013 special events. Funds are available in the Tourism and Marketing Fund.

Tourmark Chair Ron Schmitt recapped this years' Tourmark funding.

- A new event from the Sparks Museum and Cultural Center, the Western Heritage Cultural Festival, concluded this past weekend
- Sparks Parks and Recreation Department was allocated \$10,000 to handle extras not covered in initial event contracts
- Arts in Bloom will continue to be held in Sparks, with sponsorship changing from Sparks Parks and Recreation to the Reno News and Review
- The Center for Independent Living was funded for the Pumpkin Palooza, in its second year
- The second year of Watercross will draw worldwide exposure for Sparks. Tourmark funded \$20k for the event.
- A late funding request is being considered for the return of Wakeboard Competition

Mr. Schmitt said in addition to room tax monies estimated at \$130k, additional funding was made possible because of Council's \$100,000 appropriation from the Redevelopment Agency.

Mayor Martini said the Western Heritage Festival appeared to be well attended, with two television stations covering the inaugural event. Council Member Julia Ratti said she is pleased to see some events gradually move into the hands of private producers and appreciates that Tourmark can contribute to the success of the events. Council Member Mike Carrigan said RSCVA's budget for special events in Reno, Sparks and Washoe County is less than Sparks budget for special events. Council Member Ron Smith said the Sparks event season is extending into October, which is a positive for the city.

A motion was made by Council Member Carrigan, seconded by Council Member Ratti, to approve consent item 5.13 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

## **6. General Business**

### **6.1 Consideration and possible approval of changing sewer rate structure placed on 321 9th Street. (FOR POSSIBLE ACTION) (Time: 1:46 p.m.)**

An agenda item from Assistant City Manager Steve Driscoll recommending Council uphold the rate structure as identified in Title 13 of the Sparks Municipal Code and to deny the appeal. There is no impact to the general fund. The citizen requesting the appeal was not present. It was recommended the item be continued for action at the May 28, 2013 Council meeting.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to continue item 6.1 for action at the May 28, 2013 Council meeting. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

### **6.2 Consideration and possible acceptance of a Motor Carrier Safety Assistance Program High-Priority Grant and Interlocal Agreement regarding its use with the City of Reno. (FOR POSSIBLE ACTION) (Time: 1:48 p.m.)**

An agenda item from Acting Police Chief Brian Allen recommending Council accept and approve the MCSAP High-Priority Grant and interlocal agreement with the City of Reno. There is no impact to the general fund.

Chief Allen said the City of Reno will administer the financial side of the agreement and the Nevada Highway Patrol will also participate in the agreement.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve and accept the Motor Carrier Safety Assistance Program High-Priority Grant and interlocal agreement with the City of Reno. Council Members Ratti, Lawson, Smith, Carrigan, YES. Schmitt, ABSENT. Passed unanimously with those present.

### **6.3 First Reading, and possible discussion Bill No. 2657, an ordinance amending Chapter 2.25 of the Sparks Municipal Code to align more closely with the Nevada Revised Statutes and to update the City Council approval requirement from \$25,000.00 to \$50,000.00; providing other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 1:45 p.m.)**

City Clerk Teresa Gardner read Bill No. 2657 by title; the second reading was scheduled for the May 28, 2013 Council meeting. The public hearing and second reading of Bill No. 2657 will be conducted at the regular Council meeting on Tuesday, May 28, 2013.

**6.4 First Reading and possible discussion of Bill No. 2658, an Ordinance amending Chapter 15 of the Sparks Municipal Code to adopt the 2012 International Building Codes; and providing other matters properly related thereto effective September 1, 2013. (Time: 1:48 p.m.)**

City Clerk Teresa Gardner read Bill No. 2658 by title; the second reading was scheduled for the May 28, 2013 Council meeting. The public hearing and second reading of Bill No. 2658 will be conducted at the regular Council meeting on Tuesday, May 28, 2013.

**6.5 Consideration and possible approval of a medical claim against the city from Maria A. Huerta in the amount of \$50,000.00. (FOR POSSIBLE ACTION) (Time: 1:51 p.m.)**

An agenda item from Assistant City Manager Steve Driscoll recommending Council approve the payment to Maria A. Huerta. The city received a medical claim from Mrs. Maria A. Huerta on November 25, 2012 for a trip-and-fall accident, which occurred on January 2, 2012. The claimant suffered medical injury and is still recovering. A claim for \$50,000.00 to reimburse for incurred medical costs has been tentatively settled between the city and the claimant, subject to the approval of the Council. The city's insurance deductible is \$100k. Funds are available in the city's Risk Management Fund.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to move to settle the medical cost claim from Maria A. Huerta in the amount of \$50,000.00 and instruct the City Attorney's Office to secure all appropriate legal releases bringing closure to this claim against the city. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**7. Public Hearing and Action Items Unrelated to Planning and Zoning (Time: 1:54 p.m.)**

**7.1 Public Hearing, consideration and possible approval of the FY 2013/14 Community Development Block Grant (CDBG) and HOME Consortium Annual Action Plan (FOR POSSIBLE ACTION)**

An agenda item from Housing Specialist George Graham recommending Council approve for submittal to the U.S. Department of Housing and Urban Development (HUD) the 2013/14 Annual Action Plan and proposed project funding allocations. There is \$545,181 in new CDBG entitlement funding plus \$502,138 in funds from previous years that will be reprogrammed or carried forward. Mr. Graham said if approved, the Action Plan for CDBG will be submitted to HUD on May 15.

The Public Hearing was opened, no comments were received.

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the proposed project funding allocations and to submit the Program Year 4, Fiscal Year 2013/14 Annual Action Plan to the U.S. Department of Housing and Urban Development. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

**8. Planning and Zoning Public Hearings and Action Items - None**

**9. Closed Door Sessions - None**



**10. Comments**

**10.1 Comments from the Public** (Time: 2:05 p.m.)

Mr. Doug Busey spoke on the condition of the D'Andrea Community open space and submitted his comments and a copy of pages 3-14 and 3-15 of the handbook.

Assistant Community Services Director John Martini said the property has been foreclosed and the city's involvement has been limited to issuing demolition permits for the clubhouse which suffered interior damage from broken water pipes.

**10.2 Comments from City Council and City Manager** (Time: 2:05 p.m.)

Assistant City Manager Steve Driscoll announced terms will expire on the following committees on June 30, 2013: Civil Service Commission, 1 member for a 3-year term; Reno Tahoe Airport Authority Board of Trustees, 1 member for a 4-year term; and Parks & Recreation Commission, 2 members for 3-year terms and 1 member to fill a term ending June 30, 2014. Persons interested in serving on any of these committees should complete a Community Service Applications found on the city's website [www.cityofsparks.us](http://www.cityofsparks.us). Applications will be accepted until the close of business Friday, May 31, 2013.

**11. Adjournment** (Time: 2:06 p.m.)

Council was adjourned at 2:06 p.m.

---

GENO R. MARTINI, Mayor

ATTEST:

---

Teresa Gardner, City Clerk